

STSI Program Application Form – Technology Companies

Basic Information

1. Full Legal Name of Organization:

2. If Operating under a different name, identify the name:

3. Mailing Address (including suite, unit, apt #):

4. Mailing Address Line 2:

5. City:

6. Province:

7. Country:

8. Postal Code:

9. Telephone:

10. Email Address:

11. Website:

12. Executive Team Names and Titles:

13. Key Contact Name and Position for Application Process:

14. Key Contact Address if different from above:

15. Key Contact Telephone:

16. Key Contact Email Address:

17. Canada Revenue Agency Business Registration Number (BN):

18. Indicate all that apply:

a. Incorporated Federally: Yes No

b. Incorporated Provincially and which Province: Yes No

19. Date of Incorporation:

20. Organization's Headquarters:

21. Is Your Organization a Subsidiary of Another Company: Yes No

a. If yes, provide company name and location

22. Fiscal Year End/Tax Year End:

23. Is your organization benefiting from any other provincial tax credit programs (ie. SRED, SCII, Saskatchewan Value-Added Agriculture Incentive, etc.)? Yes No

a. If yes, specify which ones.

24. Number of employees working for you organization, where they are located, and where they pay taxes:

- a. Full-Time Equivalent employees: _____ In Saskatchewan _____ Outside of Saskatchewan
- b. Part-Time employees (based on their equivalent to a FTE ie. One part-time employee working approx. 20 hrs/week should be represented as 0.5FTE):
_____ In Saskatchewan _____ Outside of Saskatchewan
- c. Contract employees: _____ In Saskatchewan _____ Outside of Saskatchewan

Business Plan

25. Title or name of your new product, service or process for which you are seeking investment: (25 words)

26. Description of Business Activity: (200 words)

27. Description of your new product, service or process (200 words).

28. What are the features and benefits of your new product, service or process? (200 words)

29. Why is your product, service or process novel or unique? (200words)

30. Who are your primary competitors (ie name of company)? How does your product compete directly or indirectly with the competition? (200 words)

31. How will you introduce your product, service or process into the Saskatchewan marketplace? (100 words)

32. How will you expand your product, service or process outside of Saskatchewan? (100 words)

33. How will you sustain your product, service or process sales within and outside of Saskatchewan? (100 words)

34. What are your market risks and how will you mitigate them? (200 words)

35. Do you have any strategic partnerships? Yes No
a. If yes, please specify (100 words)

36. What proof of market traction do you have (ie what customers are willing to buy your product, service, process)? (200 words)

37. What, if any, additional technological developments are necessary prior to commercialization? (200 words)

38. Please describe any outstanding licensing requirements for your product, service, or process that would be required prior to commercialization? (200 words)

39. Estimate the number of new jobs, as measured by FTE (full time equivalent jobs), that will be created by the investment.

Financials

40. Amount of investment capital raised to date:

41. Amount of investment capital to be raised by issuing equity shares (under the program, \$1M maximum):

42. Description of how the investment share proceeds will be used (500 words)

43. Describe how the intended use of the share proceeds will further Saskatchewan's economic growth through one or more of the following:

- job creation
- innovation, research or development
- export of goods or services outside of Saskatchewan
- delivery of a significant or essential service to Saskatchewanians
- construction of capital assets or the purchase of equipment
- assisting a Saskatchewan community
- sustainable development, renewable energy, waste reduction or similar green initiative

Required Attachments:

- Pitch Deck (if available)
- Financial Statements including:
 - Most recently completed fiscal year end prepared by a certified professional
 - Most recent income tax return (if available)
 - Notice of Assessment (if available)
- Business Plan (if available)
- Articles including:
 - Articles of Incorporation
 - Company's Securities Register (if available)

DECLARATION

AUTHORIZED OFFICIAL OF THE APPLICANT ORGANIZATION ACKNOWLEDGEMENTS

Please check-off each box below before signing; failing to do so will render the application invalid.

- I have read and fully understand the contents of the *Saskatchewan Technology Start-up Incentive: Program Overview and Application Instructions* document.
- I have read and agree with the above acknowledgements and certify that all statements and information furnished in this application are true, complete, and correct to the best of my knowledge.

I confirm that I have reviewed the application and agree that the information provided is accurate and is as complete as possible

I confirm I understand all of the STSI program requirements and obligations as defined in *The Saskatchewan Technology Start-up Incentive Act* and accompanying regulations, and *The Income Tax Act, 2000* Section (67.2)

I confirm that I understand the legal requirements pertaining to eligible investments and that an investor must not make or hold an investment that would allow the investor to own, directly or indirectly, shares carrying 50% or more of the voting rights for the eligible startup business.

I confirm that I understand all of the prohibited uses of the funds as laid out in *The Saskatchewan Technology Start-up Incentive Act* and all accompanying regulations.

I confirm that I understand the program requirements pertaining to sharing any reasonably requested corporate information and documentation as may be required by the Government of Saskatchewan to determine program eligibility and/or qualifying tax rebate payments.

Name: (Fill in the name of the individual with signing power/the authority to enter into an agreement.

Note: This person may be different from the contact person listed in the application form).

Title: (Fill in the title of the individual with signing power/the authority to enter into an agreement).

Signature: (Signature of the individual with signing power/the authority to enter into an agreement).

Date: