



# Eligible Startup Business (ESB) ANNUAL RETURN

THIS ANNUAL RETURN IS FOR THE FISCAL YEAR THAT ENDED ON (dd/mm/year): \_\_\_\_\_

Full Name of ESB:
-------------------

Head Office Address:
----------------------

Total number of employees at fiscal year-end:		Employees located in Saskatchewan at fiscal year-end:		Total number of new jobs created since receiving investment under STSI: <i>(This should include any jobs created in previous fiscal years)</i>	
Full-time:		Full-time:		Full-time:	
Part-time: <small>(20 hours or less a week)</small>		Part-time: <small>(20 hours or less a week)</small>		Part-time: <small>(20 hours or less a week)</small>	

<b>Total amount of equity capital raised by the company to date</b> <i>(Should include all investment raised under and outside of the program):</i>	<b>Total amount of follow-on investment raised to date:</b> <ul style="list-style-type: none"> <li>Amount of investment raised alongside STSI eligible investments, that did not qualify for a tax credit (ex: investment from out-of-province investors).</li> <li>Amount of investment raised after participating in the program.</li> </ul>

**For the period covered by this Annual Return:**

Yes    No

Did the ESB transfer any shares/convertible rights for which a tax credit certificate was issued? If “yes,” please provide details in [Section 1 of Appendix B](#) and fill out the corresponding declaration.

Did the ESB redeem, acquire, or cancel any shares/convertible rights for which a tax credit certificate was issued? If “yes,” please provide details in [Section 2 of Appendix B](#) and fill out the corresponding declaration.

Did any STSI investors:

- Dispose of their shares/convertible rights in the ESB within three years of the investment date?
- Require the ESB to repay the investment amount or repurchase the investor’s shares/convertible rights within three years of the investment date?
- Require the ESB to pay any interest associated with the shares/convertible rights within three years of the investment date?

If “yes,” please provide details in [Section 3 of Appendix B](#).

Did the ESB pay any dividends to an STSI Investor? If “yes,” please provide details in [Section 4 of Appendix B](#).

**What programs or services have enabled your company to recruit, hire, or train talent?**

(i.e., describe the grants, tax credits, advisory services, wage subsidies, intern or graduate hiring programs that the ESB has utilized).

**Briefly describe how the ESB has used the investment it received to further Saskatchewan's economic growth** (i.e., job creation, innovation, research, sustainable development, export of goods, delivery of an essential service, construction of capital assets, assisting a community).

**Required Attachments:**

The following documents must be submitted with the ESB's Annual Return to [stsi@innovationsask.ca](mailto:stsi@innovationsask.ca):

- ESB Shareholder Registry or Capitalization Table**
  - Must outline the percentage of shares held by each shareholder.
- ESB Financial Statements (most recent)**
  - Must be prepared in accordance with generally accepted accounting principles published by the Chartered Professional Accountants of Canada.
  - Must be reviewed by a member in good standing of a recognized accounting profession that is regulated by an Act.
- Most recent Annual Return filed with the Corporate Registry (ISC)**
- Annual Return Data Report (Innovation Saskatchewan will send this to the ESB 30 days prior to the submission deadline)**
- Tax Returns:**
  - GST and PST Returns from the last two years (if available)
  - Corporate T2 tax returns from the last two years (if available)
  - T4 summaries for employees from the last two years (if available)

**Certification:**

- **The ESB has not used the equity capital raised under the STSI program for any purposes prohibited under Section 9 of *The Saskatchewan Technology Start-up Incentive Regulations*** (See [Appendix A](#) for Section 9 of the STSI Regulations).

I am the signing officer of the ESB, duly authorized to execute this Annual Return. I declare that to the best of my knowledge, the information in this Annual Return and the required attachments is true, correct, and complete. I acknowledge that to knowingly make a false or misleading statement in this Annual Return is an offense punishable by law.

Position:	Full Name:
Phone:	Email:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**For Your Reference:**

[The Saskatchewan Technology Start-up Incentive Act](#)

[The Saskatchewan Technology Start-up Regulations](#)

**Appendix A**

***The Saskatchewan Technology Start-up Incentive Regulations***

**Prohibited use of funds**

**9** For the purposes of section 11 of the Act, an eligible start-up business must not use equity capital for any of the following purposes:

- (a) lending;
- (b) purchasing real property, unless the purchase is ancillary to the business activities of the eligible start-up business;
- (c) depositing in a high interest savings account;
- (d) acquiring Guaranteed Investment Certificates;
- (e) acquiring or trading in securities not otherwise permitted by the Act or these regulations;
- (f) purchasing goods or services from the eligible start-up business' eligible investors, affiliates or other related persons, other than goods or services purchased at fair market value;
- (g) paying a debt obligation, unless that payment is considered necessary by the minister for the financial viability of the eligible start-up business;
- (h) subject to subsection 14(1), purchasing or redeeming previously-issued shares of the eligible start-up business or its affiliates within 3 years after the date of issue of the equity shares;
- (i) paying dividends;
- (j) retiring any part of a liability to a shareholder of the eligible start-up business or one of its affiliates, or a liability to a shareholder's associate or affiliate; and,
- (k) funding all or part of the purchase by the eligible start-up business of any of the assets of a proprietorship, partnership, joint venture, trust or corporation at a price that is greater than the fair market value of the assets purchased.

## Appendix B

### Section 1:

Describe the circumstances that led the ESB to transfer its shares/convertible rights. Identify the investors who were involved in the transfer:

I declare that any transfer of shares/convertible rights (for which a tax credit certificate was issued) has occurred in accordance with Section 11 of *The Saskatchewan Technology Start-up Incentive Regulations*.

Yes  No

### Section 2:

Describe the circumstances that led the ESB to acquire, redeem, or cancel any shares/convertible rights for which a tax credit certificate was issued. Identify the investors who were involved in such an event:

I declare that the acquisition, redemption, or cancellation of any shares/convertible rights (for which a tax credit certificate was issued) has occurred in accordance with Section 14 of *The Saskatchewan Technology Start-up Regulations*.

Yes  No

**Section 3:**

Identify the STSI investors who engaged in the following actions. Describe the circumstances that led to the action:

- Disposed of their shares/convertible rights in the ESB within three years of the investment date;
- Required the ESB to repay the investment amount or repurchase the investor's shares/convertible rights within three years of the investment date; or,
- Required the ESB to pay any interest associated with the shares/convertible rights within three years of the investment date.

**Section 4:**

Identify the STSI investors who received dividends from the ESB: